

CONFIDENTIAL

10 April 1985

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MEMORANDUM FOR:

FROM:

SUBJECT: Microform Exception Review Board

1. Established by the D/CO circa 1969 because of the push to reduce instructional paperholdings overseas to microfiche. This board reviewed and evaluated requests for exception to this new OC policy.

2. The board was chaired by the then Chief of OC Registry and more recently by the Chief of OC-OL Information Management Center. The permanent board members consisted of OC personnel responsible for publishing OC Handbooks, documents, etc. The board met as required - three or four times a year.

3. The board's function can easily be handled by the OC publisher requesting an exception to the OC Executive Assistant for D/CO approval. In fact, the board's function has actually evolved to this latter practice.

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